

**NYC Department of Environmental Protection
Bureau of Engineering Design & Construction**

Environmental, Health and Safety Requirements – DEP Contracts

This list is intended to summarize key EHS requirements common to many contracts but it is not exhaustive. Contractors and subcontractors employed on DEP contracts must comply with all applicable environmental, health and safety regulations including current Agency Environmental, Health and Safety Policies and Procedures.

Key requirements as per contract specifications:

These requirements may be found in detailed specification 01356, Environmental Health and Safety Requirements and elsewhere in the contract.

Preconstruction Submittals:

Safety Professional

- Approval is required for any work to begin.
- Approval may be rescinded for nonperformance.
- Advance submission of alternates may be required, however, specific notice of effective dates must be provided when a contractor wishes to replace the primary designee.
- Must visit the job site at least weekly.
- Must sign in at the job site with the Resident Engineer.
- Must attend monthly Safety Professional meetings with DEP.

Site Specific Health and Safety Plan

-Acceptance of the HASP is required for any work to begin. The HASP must be prepared and signed by the approved safety professional and must comply with all applicable specification requirements. Safety Professional must communicate with Operating Bureau and visit the site to incorporate facility specific safety requirements.

- When conditions or scope of work changes, the HASP shall be amended as required, signed by the safety professional and resubmitted for approval.

-The HASP shall include a scope of work for the contract with hazard assessments and controls for the work.

-The accepted HASP shall be retained on the job site and made available for use at all times.

-MSDS's shall be maintained at the jobsite and made available to all personnel.

-If Hazardous Locations are specified in the contract, they shall be included in the HASP with air monitoring and entry requirements.

-The HASP shall include a Spill Prevention Program with preventive maintenance, spill containment and related procedures.

Safety Representative(s) – Approval is required for any work to begin.
Approved Safety Representative(s) must be present when work is in progress.
Approval may be rescinded for nonperformance.

Contractor Selection and Management – “Attachment A”:

In addition to Pre-award EHS Performance Reviews, the section includes the following requirements:

- Pre-work site safety orientations
- Site sign in and ID requirements
- Periodic contractor EHS evaluations (every 6 months)

Spill Prevention Training: Initial training provided by DEP for contractor’s supervisory and safety personnel.

Project specific Environmental Plan, Environmental Representative(s) – must comply with all environmental regulations and requirements for waste generation, handling storage, disposal, permitting and spill response.

Additional Requirements During the Work:

Filing and Compliance with all applicable permits and registrations including air, water, wetland, petroleum/chemical bulk storage, etc.

Local Law 77 (ULSD and BAT) Submit completed forms monthly to Gerry Kelpin, Bureau of Environmental Compliance, cc: Res. Eng., BEDC EHS

Waste Management Plan (Detailed spec. no. 01733) Indicate methods of disposal for all anticipated waste streams.

Hazardous Waste Management check EPA ID number with Operating Bureau Proper storage, inspections of storage areas, etc.

Legacy items identified (existing Asbestos, Lead, PCBs, Mercury) –check with Operating Bureau and Resident Engineer.

Immediate reporting to DEP of injuries, spills and accidents. Written reports are due as follows:

- Initial written report – due within 24 hours
- Completed report with identification of root causes due within 3 days.

Daily EHS check lists by the safety representative(s).

Weekly safety reports documenting safety professional site visits

Monthly Audit reports signed by the safety professional and the contractor, including a monthly summary of EHS Performance Indicators including spills, injuries and illnesses, violations and hazardous waste generation.

Hot work permits, Certificates of Fitness (NYC)

- BWS/BWSO Hot Work Permit
- BWT Hot Work Permit

Emergency Action Plans, Evacuation Drills

- obtain facility EAP information
- provide contact information for the company and for each subcontractor working on site using BEDC EAP "Form D"

Spill preparedness and spill response equipment

Right to Know/EPCRA monthly, annual reporting of chemical inventory stored on site

- Primary reporting by
- Host Bureau
 - BEDC

Noise Mitigation Plan (NYC only)

Smoking is not permitted on all construction sites within NYC